MINUTES AT THE MEETING OF THE COLUMBUS AIRPORT COMMISSION HELD AT THE COLUMBUS AIRPORT THURSDAY, AUGUST 27th , 2026

The following commission members were present for the entire meeting:

NAME	**EXPIRES**
Mrs. Delois Marsh, Chairwoman	December 31, 2027
Mr. Austin Gower, Secretary	December 31, 2028
Mr. Philip Thayer, Vice Chairman	December 31, 2030
Mrs. Daria Cruzen, Commissioner	December 31, 2026

Staff Members Present:

Amber Clark, Airport Director
Timothy Strickland, Finance Director
Josh Patton, Airfield & Facilities Manager
Sonya Overton, Director of Marketing & Air Service Development
Jarred Hubbard, Chief of Public Safety
Jerald Johnson, Public Safety Officer
Eric Rivers, Operations Supervisor
Mona Mitchell, Hospitality Supervisor
Kylie Corbelli, Senior Staff Accountant
Shaundra Goodwin, Airport Security Coordinator
Wendy Kelly, Receptionist

BUSINESS OF THE MEETING

Mr. Thayer called the August 27th ,2026, Commission Meeting to order at 9:31 am

CONSIDER ADOPTION OF THE MINUTES FOR THE COMMISSION MEETING ON JUNE 23RD 2026

Mr. Thayer asked to consider the adoption of the Minutes from the Commission Meeting from July 23rd, 2026

Motioned by Mrs. Cruzen to approve the adoption of the Minutes from the Commission Meeting from July 23rd, 2026 and seconded by Mr. Gower and unanimously approved by the Commission. Ayes: 3 Nays: 0

CONSIDER THE MARKET RATE ADJUSTMENT FOR PRESENTED EMPLOYEES

Mr. Thayer asked to consider the approval of market rate adjustment for the presented employees.

Motioned by Mrs. Cruzen to approve the market rate adjustment for the presented employees and seconded Mr. Gower and unanimously approved by the Commission. Ayes: 3 Nays: 0

CONSIDER THE RECLASSIFICATION OF CURRENT POSITIONS

Ms. Clark gave a review of the reclassification positions.

The Commission tabled the matter

CONSIDER THE ADDITON OF ADDING THE SENIOR DIRECTOR POSITION

Mr. Thayer asked to consider the approval of adding the Senior Director position.

Motioned by Mrs. Cruzen to approve adding the Senior Director position and seconded Mr. Gower and unanimously approved by the Commission. Ayes: 3 Nays: 0

CONSIDER THE APPROVAL OF THE STEVENS DRIVING ACADEMY LEASE

Mr. Thayer asked to consider the approval of the Stevens Driving Academy lease.

Motioned by Mr. Gower to approve the Stevens Driving Academy lease and seconded Mrs. Cruzen and unanimously approved by the Commission. Ayes: 3 Nays: 0

CONSIDER THE APPROVAL OF THE FAA AIP GRANT MASTER PLAN PHASE 3

Mr. Thayer asked to consider the approval of the FAA AIP grant Master Plan Phase 3.

Motioned by Mrs. Cruzen to approve the Stevens Driving Academy lease and seconded Mr. Gower and unanimously approved by the Commission. Ayes: 3 Nays: 0

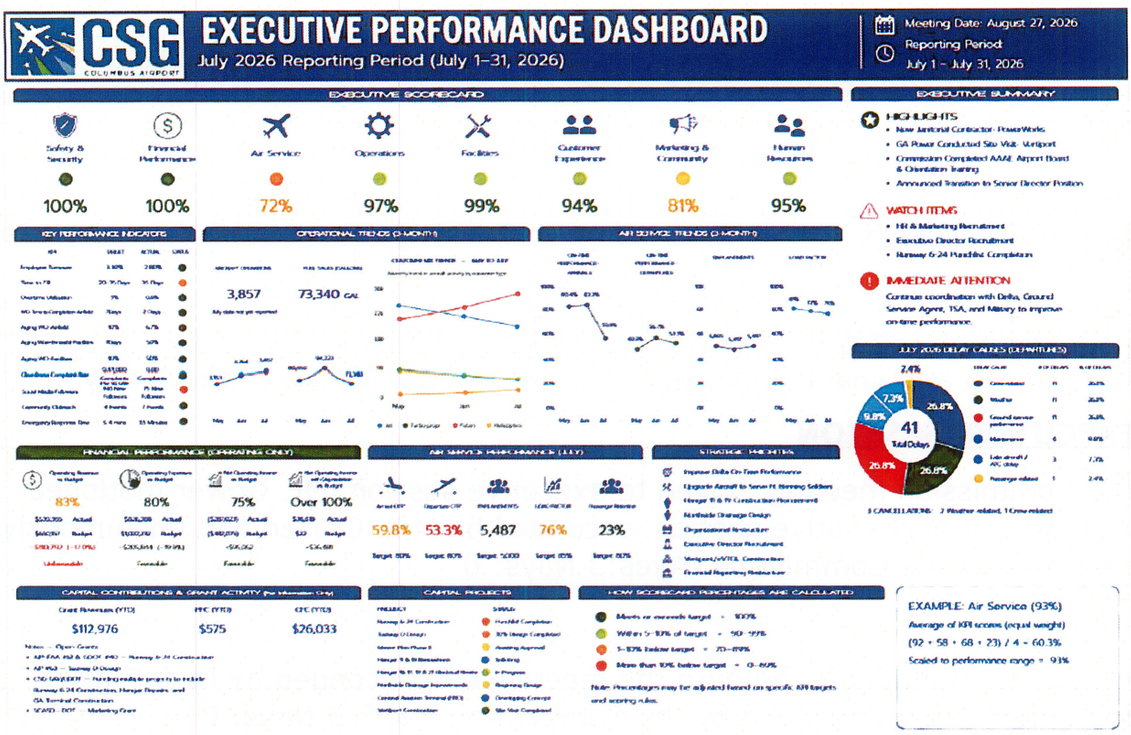
CONSIDER THE APPROVAL OF THE NEW EMPLOYEE HANDBOOK

Mr. Thayer asked to consider the approval of the new employee handbook

Motioned by Mrs. Cruzen to approve the new employee handbook and seconded Mr. Gower and unanimously approved by the Commission. Ayes: 3 Nays: 0

DIRECTOR'S UPDATES

Ms. Clark gave the Directors update regarding the information below. As well as made remarks concerning Legal Regulatory updates, updates concerning strategic initiatives.





August 2026 Commission Meeting
Financial Report: July 2026 (1st month of FY 2027)

Financial Highlights for July 2026 (Month) & (YTD)

		Actual	Budget	Variance
Total Operating Revenues		**539,365**	**650,157**	**(110,792)**
Rental Income	20,871	Car Rental over $13k, Delta over $4k, CFC fees over $5k		
FBO Income	(44,050)	Fuel Jet A Retail under $45k, AVGAS over $16k, Contract under $21k, Ground Handling over $5		
Landing/Fuel Flowage Fees	7,090	Delta over $8k		
Other Operating	2,092	Parking over $2k		
Appropriation from CGC	(96,667)			
Total Operating Expenses		**826,388**	**1,032,232**	**(205,844)**
Employee Expenses	(115,945)	Labor under $89k, Payroll Taxes under $8k, Benefits under $19k		
General Administration	2,161	Advertising under $2k, Dues & Subscriptions over $2k, Uniforms over $4k		
Utilities	6,338	Computer Networking over $3k, Telephone over $2k		
Contractual Services	(20,375)	Building Maintenance under $43k, Cameras over $4k, Equipment Rental over $4k, Airfield Maintenance under $1k, Janitorial over $20k		
Operating Supplies	(5,293)	Janitorial Supplies under $2k, Fire Safety Equipment under $1k, Law Enforcement Supplies under $1k		
Travel & Education	(3,381)			
Professional Fees	(10,300)	Design & Engineering under $4k; Professional & Legal under $6k		
COGS	(2,005)	Fuel Jet A Retail under $16k, AVGAS over $15k		
Depreciation	(58,571)			
Net Operating Income		**(287,023)**	**(382,075)**	**95,051**
Net Operating Income excluding Depreciation		**36,613**	**132**	**36,480**
Non-Operating Revenues (Expense)		**746**	**5,353**	**(4,607)**
Revenues	(7,684)	Interest over $1k, Unrealized Gain/Loss under $9k		
Capital Contributions		**139,583**	**1,083,186**	**(943,603)**
Grants	(928,691)	FAA under $62k, GDOT under $42k, TIA under $824k		
Change in Net Position		**(146,694)**	**706,464**	**(853,159)**

OTHER MATTERS

Mr. Thayer asked for a motion to move into Executive Session.

Motioned by Mr. Gower to move into Executive Session and seconded by Mrs. Cruzen and unanimously approved by the Commission Ayes:3 Nays:0

EXECUTIVE SESSION

The Commission meeting moved to executive session. Mr. Gower motioned to move out of executive session, seconded by Mrs. Cruzen and unanimously approved by the Commission. Ayes:3 Nays: 0

Mr. Gower motioned to adjourn the meeting and seconded by Mrs. Cruzen and unanimously approved by the Commission Ayes: 3 Nays: 0

The meeting adjourned at 10:35 A.M.

APPROVED:

Zack Lundy,
Administrative Coordinator

Delois Dee Marsh, Chairwoman