

**MINUTES AT THE SPECIAL CALLED MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD VIA ZOOM
MONDAY, AUGUST 10, 2020 AT 10:00 AM**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Chairman	December 31, 2021
Mr. Donald D. Cook, Vice Chairman	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020
Mr. James Barker, Secretary	December 31, 2023
Mr. Carl Rhodes, Jr.	December 31, 2024

Staff members present:

Amber Clark, C.M., Airport Director

BUSINESS OF THE MEETING

Ms. Tana McHale called the August 10th, 2020 Columbus Airport Commission Special Called Meeting to order at 10:04 AM to discuss acceptance of AIP Grant #46 & approval of change order numbers 002, 015a, 015b, 027, & 032 for Terminal Renovation Project.

ACCEPTANCE OF AIP GRANT #46

Ms. Amber Clark started by explaining, “When the past Director designed the project with the aviation engineering consultant, RS&H, all equipment, systems, and structures were assessed. At the time of inspection RS&H’s engineers found the terminal roof to be satisfactory and did not recommend replacement. Several years have passed since that inspection was completed and the roof is in great disrepair. Significant leaks have been identified in several areas of the roof. Within the past year the FAA came to walk through the proposed construction to obtain a better understanding of the project they were funding. When the FAA walked through the building, they were able to see the leaks which prompted them to offer to fund the roof replacement. Both our General Contractor, Sauer Inc., and our Aviation Consultant for this project, RS&H, reexamined the roof and confirmed the roof needed replacing. Sauer obtained quotes for the cost of the roof repair. The FAA did stipulate the roof needed to be replaced in kind, meaning the same type of roof, a load master system, would need to be installed. The lowest quote came in at about \$1.6 million. The FAA was able to provide a grant using the CARES funding of an amount of around \$1.4 million. This put leave the Commission’s share at around \$200,000. I recommend Commission approval to accept the AIP grant #46 in the amount of \$1.4 million to repair the terminal roof. Does anyone have any questions?”

Mrs. Tana McHale asked, “what will the life of this new roof be?”

Ms. Clark responded, “the warranty provides a 20 year life for the new roof installation.”

Mrs. McHale stated, “with no more questions would someone like to make a motion?”

Motion by Mr. Thomas Forsberg to accept AIP grant #46 for the terminal roof replacement:
seconded by Mr. Donald Cook.

The vote to accept AIP grant #46 for the terminal roof replacement was unanimously approved by the Commission. Ayes: 3 / No: 0

APPROVAL OF CHANGE ORDERS 002, 015a, 015b, 027, & 032

Ms. Clark gave a summary of each change order that required Commission approval:

Change Order # 002 Terminal Roof Replacement (\$1,687,556):

The roof has multiple leaks and needs replacing. The FAA has agreed to participate in funding \$1.4 million of the repair, the only stipulation is the roof must be replaced with an in-kind load master system. The Commission's would be responsible for funding about \$200,000 of the project cost.

Change Order # 015a Service Animal Relief Area (\$71,538):

Airports with over 10,000 annual enplanements are required to provide an indoor service animal relief area. CSG has over 50,000 annual enplanements and is required to comply. The scope of work would include making alterations to the concrete slab for drainage, ADA compliant seating and ventilation, pet relief items, i.e. hydrant, receptacle, dispenser, etc., flooring and turf, plumbing, electrical, HVAC, and insulation, and other ancillary construction cost related to temporary walls etc.

Change Order # 015b Family Restroom Modifications (\$42,250):

A member within our community with a disable child approached me regarding installing adult size changing tables in the family restrooms to accommodate those with disabilities. Wanting to ensure we are properly serving all our community the each (2) family restrooms were redesigned to include an electronic adjustable adult size changing table (which would also accommodate children). The scope would also include alterations to tile, plumbing, electrical, HVAC, and insulation, and other ancillary construction cost.

Change Order # 027 Kitchen Demo: Depressed Slab & Plumbing Demo (\$64,552):

After demolition of our restaurant kitchen a 2,400 square foot depression was discovered under the former counter location. Due to the significant depth a specialized self-leveling material would need to be utilized in addition to concrete to fill the depression. The scope would include extensive plumbing demo and capping, disposal of grout bed, and infill with concrete and self-leveling material.

Change Order # 032 Replace WSHP-19 (\$30,433):

The water source heat pump was found to be non-operational. This unit heats and cools the downstairs gate area. The unit cannot be repaired and will need to be replaced. The scope of this work will be to demo, dispose, and replace in kind the WSHP # 19, temporary air conditioning until the unit can be installed, and other ancillary construction cost.

Ms. Clark asked, "if the Commission had any questions relating to any of the five change orders presented?"

Mrs. McHale inquired about the location of the service animal relief area.

Ms. Clark stated, "it would be located to the west side of the restrooms in the downstairs gate area, directly next to the security exit lane."

Mr. James Barker asked, "what is the long-term maintenance on the adult changing tables?"

Ms. Clark replied, "the mechanical portion would need to be maintain, but it did come with a warranty."

Mr. Barker commented, "we need to ensure we are implementing the proper preventative maintenance with the appropriate cleaning agents, lubes, etc."

Ms. Clark agreed.

Mr. Thomas Forsberg inquired, "is there a risk that those with small children or those who are not familiar with the product could cause undue harm by improperly using the changing table?"

Ms. Clark stated, “we will monitor that concern and make any adjustment to ensure security if needed.”

Mr. Donald Cook asked, “how would the table be cleaned and will there be disposable sanitary barriers provided.”

Ms. Clark replied, “that the table itself can be sprayed with an approved cleaning product as well as providing the disposable barriers.”

Mr. Carl Rhodes inquired about the functionality for the vast majority of users (families with small children), “would this product still work for these families and be easy enough to be used efficiently?”

Ms. Clark responded, “I believe it would work just as well for families with small children and maybe even provide additional space for diaper bags etc. The usage of the electronic height adjustment will be easy to understand. There are toggle switches on the front of the table an arrow for up and an arrow for down.”

Mr. Forsberg questioned the pricing of concrete and the usage of the self-leveling product.

Ms. Clark displayed the invoice submitted from the sub-contractors and discussed the price per square foot.

Mr. Barker inquired if the new WSHP-19 would be able to be serviced by local professionals and what brand would it be?

Ms. Clark responded, “the brand of the unit would be a Trane, and it could be serviced by any local HVAC repair company.”

Mrs. McHale stated, “with no more questions would someone like to make a motion?”

Motion by Mr. Thomas Forsberg to approve change order numbers 002, 015a, 015b, 027, & 032 for Terminal Renovation Project: seconded by Mr. James Barker.

The vote to approve the supplemental bond resolution was unanimously approved by the Commission. Ayes: 3 / No: 0

There being no further business the meeting was adjourned at 10:45 A.M.

APPROVED:

Mary Scarbrough, Secretary

Tana McHale, Chairman