

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, JULY 24, 2019 AT 9:30 AM**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Vice Chairwoman	December 31, 2021
Mr. Donald D. Cook, Secretary	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020

The following Commission members were absent:

Mr. Carl Rhodes, Jr., Chairman	December 31, 2019
Mr. James Barker	December 31, 2023

Staff members present:

Amber Clark, C.M., Airport Director
W. Donald Morgan, Jr., Legal Counsel
Sonya Overton, Marketing Manager
Lorrie Brewer, Chief Accountant
Garry Parker, Maintenance Supervisor
Ben Kiger, Restaurant Manager
Michele Renfro, Flightways Columbus Manager
Shaundra Goodwin, Public Safety
Marion Anderson, Public Safety
Adrian Sellers, Public Safety
Lily Pevitt, Public Safety
Ray Keeler, Public Safety

Others present:

Phil Cannon, W K Dickson; Pete Novak, RS&H; Mike Vanwie, Michael Baker International; Greg Russell, Pezold Management Group; Dan Dawson, Tom Swilling, River City Aero Club; Charlie Sikes, GA Committee, James Stone, Aflac; Bill Tudor, Holt Consulting Company;

BUSINESS OF THE MEETING

Ms. Tana McHale welcomed all attendees to the July 24, 2019 Commission Meeting at 9:32 A. M. and called the meeting to order.

Motion by Mr. Don Cook to approve the minutes for the June 26, 2019 Columbus Airport Meeting; seconded by Mr. Thomas Forsberg and unanimously approved by the Commission.
Ayes: 3 / No: 0

CONSIDER APPROVAL OF THE BID RECOMMENDATION FOR THE TERMINAL MODERNIZATION PROJECT

Ms. Clark reported recently RS&H completed the new design for our Terminal Modernization Project. After the designs completion the project was put out for bid and the bids were received and opened on June 13, 2019. The bid submittal document did also include a separate bid for the Rental Car Return Lot Project.

Two bids were received, one from Freeman & Associates of Columbus, GA and the second from Sauer Incorporated of Jacksonville, FL. Both bids were competitive and deemed responsive however, Sauer Inc came in with the lowest bid.

The bid schedule for the Terminal Modernization Project is not to exceed \$16,466,000.00, plus the bid schedule for the Rental Car Return Lot is not to exceed \$549,000.00, with a total contract value not to exceed \$17,015,000.00.

Ms. Clark recommended awarding lowest bidder, Sauer, Inc. the Contract to construct our Terminal Modernization Project as well as the Rental Car Return Lot.

Mr. Thomas Forsberg stated so we bid this out right? How many bids did we receive?

Ms. Clark said two bids were received.

Mr. Forsberg asked if RS&H ran that process? He asked Mr. Pete Novak to tell the Commission about that process and provide a summary of the responses received on the bids, who they were, the difference from Sauer, Inc. from Freeman, and the other players that were involved in the process?

Mr. Pete Novak, RS&H Aviation Associate, stated they put documents together, we put it out to bid, it went out to a variety of contractors, and it was advertised at various locations. We got a lot of responses at the beginning of the bid, various contractors mainly from the Southeast area. We received some general questions, as time went on, it boiled down to three bidders, that we followed fairly close, that resulted into two. Each of the bidders are general contractors, they have subs under them, for raising concrete among a variety of other things. They provided bids underneath those contractors, so it is competitive. One of those was Freeman, who is local, we considered responsive, the information received, and questions they were asking was very detailed. They do not have a lot of aviation experience, when everything was tightened together. They did submit a number we considered that was in the range we wanted to be. The other bidder was Sauer, Inc. who was the low bidder. It was responsible in all categories. Where Freeman had a few conditional items, nothing as not responsive. Sauer, Inc. answered everything on the bid, they have a department of defense background, not a lot of terminal work per say, they have done a lot in different military bases in the Southeast in the United States. They have been around for one hundred and forty-three years, so they are pretty well known, they have done work at Fort Benning, they warrant more in the area of aviation, as Freeman they too asked a lot of reasonable questions along with a full list of detail. We had a couple bidders back out because they are not familiar with the area, and it was farther distance from them. One particular from Jacksonville, FL, were concerned and not familiar with local bidding contractor, and they were not getting responses from sub-contractors, and they backed out.

Mr. Forsberg wanted to make sure it was understood what Mr. Novak was saying; this means they were not familiar or did not know who they would get as sub-contractors.

Mr. Novak said yes, the two bidders were familiar and were probably getting better responses.

Mr. Forsberg ask if Mr. Novak and his firm has experience working with Sauer, Inc.?

Mr. Novak stated yes.

Mr. Forsberg asked how was it working with Sauer, Inc.?

Mr. Novak it has been his understanding they were really easy to work with on other projects. It also, depends on who you get on the projects. In general, he has asked around and received positive responses, no bad comments.

Mr. Forsberg inquired in the bid process were there reference checks and references a part of this process?

Mr. Novak said they went through the projects they have listed made sure they were legitimate went through their history and background to make sure they were all in the ballpark regarding aviation.

Mr. Forsberg asked if they had received any references from local folks, Fort Benning, or anyone in the area involved in those projects?

Mr. Novak said he has not received any feedback.

Mr. Don Cook's question was, will Sauer, Inc. be using sub-contractors out of our local area?

Mr. Novak said yes, he assumes so. He does not know who their sub-contractors are and has not seen them listed, generally speaking they are new to the area, it is more competitive and cheaper to

stay with local people, to avoid additional overnight stays and expenses as they are from out of town.

Mr. Cook asked Mr. Novak to check on that and give Ms. Clark the feedback? He wants to make sure that some of our local folks that can do some of the work they need, is certainly looked at and certainly a part of that process.

Mr. Novak said that when he spoke with Sauer, Inc. they have done work here before at Fort Benning they did use local sub-contractors.

Mr. Cook wants them to commit to using local sub-contractors.

Mr. Forsberg said if we are going that direction, fully thinking about this, if we might be moving toward the direction of delaying the awarding of this contract, what does that do for our timeline?

Ms. Clark asked Mr. Novak what he think on this suggestion.

Mr. Novak thinks we can award the contract at this time, that would be recommendation but, not execute the contract until you have the information regarding the sub-contractor listing.

Mr. Cook is leaning more toward no at this time, simply because he wants all the Commissioner's here. We owe it to this community, if we are going to go outside that they will benefit as well. We can all assemble quickly to come back and award the contract as soon as the feedback is received. I will be more than glad to come back for a short meeting and vote this contract in but, I want this type of procedure.

Mr. Forsberg stated from what has heard here, he suggested that we may want to table the contract for now given that two of the Commissioners are not here today, and he wants to understand this a little bit better. He asked Mr. Novak if we table this for now, what are we doing for our full timeline?

Ms. Clark asked Mr. Novak how long is the bid responsive for?

Mr. Novak stated the bid was received June 13, 2019, it will be good for one hundred and twenty days.

Ms. Clark reported we would have to make a decision before, or we will have to pay the funds back.

Mr. Forsberg said he did not want to delay it that long either, just wants to take the feedback and think about it a little bit. He does not mind a meeting prior to the next regular meeting.

Ms. McHale stated if we vote on awarding the bid, we could move it to the August 2019 Commission Meeting and we would still be between timeline of one hundred and twenty days.

Mr. Don Morgan stated Mr. Novak is correct and it is one hundred and twenty days, one of the things discussed, the reason for the one hundred and twenty days is to make sure the funding is locked in before the contract is executed.

Mr. Novak stated that with the FAA funding, we want to make sure we have all our ducks in a row.

Ms. McHale asked Mr. Novak when he thought he could be back to the Commission with the additional information.

Mr. Novak said by the end of the week.

Ms. McHale stated this will be decided at the August 2019 Commission meeting and asked for a motion to table the Bid recommendation.

Motion by Mr. Thomas Forsberg to table the Bid Recommendation for the Terminal Modernization Project; seconded by Mr. Don Cook and unanimously approved by the Commission.

Ayes: 3 / No: 0.

CONSIDER APPROVAL OF THE BID RECOMMENDATION FOR THE FUEL FARM PROJECT

Ms. Clark stated the projects approved under our CIP for FY19 was to make some improvements to our existing fuel farm. The earth to the side and the rear of the fuel farm have been washing into the containment area creating weeds and other hazards. This is a regulatory issue.

Recently we contracted Moon, Meeks, Mason, & Vinson to survey, design the scope of work, bid, and provide construction management for this Project. Bids were received and opened on July 10, 2019.

Two bids were received, one from Landmark Grading Company of Fort Mitchell, AL and the second from Warr Grading of Smiths Station, AL. Both bids were deemed responsive however, Landmark Grading came in with the lowest bid.

Ms. Clark recommended awarding lowest bidder Landmark Grading Company the Contract to construct our Fuel Farm Project.

Motion by Mr. Thomas Forsberg to approve the Bid Recommendation for the Fuel Farm Project; seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 3 / No: 0

CONSIDER APPROVAL OF THE LEASE WAIVER POLICY

Ms. Clark reported at the last Commission Meeting we had our new lease proposed, and there was some discussion about some different things going on such as building aircraft, difficulty in getting some insurance requirements met. The Commission was looking for a process so we could have a waiver if necessary. She created a policy for Tenants that had some issues, she referred to as extenuating circumstances, would be able to submit a request for a waiver.

Ms. Clark created and provided the following Lease Waiver and Appeal Process.

1. Purpose
 - Establish a process for prospective and current tenants to apply for a waiver of certain lease terms due to extenuating circumstances.
2. Lease
 - All prospective or current tenants who intend to store an aircraft at the Columbus Airport whether on tie-down or in a hangar are required to enter into a lease agreement with the Columbus Airport Commission.
 - Please refer to the Managing Hangar Policy for information on how to enter into a lease agreement.
3. Extenuating Circumstances
 - If a prospective or current tenant has an extenuating circumstance that will not allow the tenant to fulfill a lease requirement this party will have the right to appeal to the Commission to obtain a waiver.
4. Appeal Process
 - The party who is seeking an appeal must fill out the associated form (see Exhibit A below) and provide supporting documentation.
 - Once the form and documentation are completed a copy must be submitted to the FBO Manager.
 - The FBO Manager will submit the completed form and documentation to the Airport Director and the Columbus Airport Commission for review.
5. Determination
 - The Columbus Airport Commission will determine if the waiver will be granted based on the documentation provided.
 - The Columbus Airport Commission has a right to assign an expiration date to the waiver based on the extenuating circumstance.
 - If an expiration date has been assigned the tenant may appeal for an extension using the same process as stated above.
 - The appeal and documentation would need to be submitted to the FBO Manager at least 30 days before the waiver's expiration date.

6. Review, Alterations, & Revocation

- The Columbus Airport Commission has the right to review, make alterations, and/or revoke approved waivers when deemed necessary.
- The applicable tenant will be notified by U.S. Mail and/or email post marked not less than five (5) business days after the Commission's determination of alterations and/or revocation. Said notice will be mailed to the last known address of tenant as shown on Commission's records.
- The applicable tenant will have no more than five (5) business days to respond by U.S. Mail and/or email to the Commission's proposed changes and/or revocation.
 - Mail: Attention Amber Clark
Columbus Airport Commission
3250 West Britt David Rd.
Columbus, GA 31909
 - E-mail: Airport Director, Amber Clark (aclark@flycolumbusga.com)

7. Change in Lease Terms

- If five or more of the same type of appeals are submitted to the Commission to obtain waivers the Commission will then review the current lease for possible amendment.

Mr. Cook told Ms. Clark good work on creating this Lease Waiver Policy.

Motion by Mr. Don Cook to approve the Lease Waiver Policy; seconded by Mr. Thomas Forsberg and unanimously approved by the Commission. Ayes: 3 / No: 0

DIRECTORS REPORT

Ms. Clark stated due to the fiscal year end; Ms. Lorrie Brewer would not present a report this month. Ms. Clark began the reports with Ms. Michele Renfroe.

FLIGHTWAYS COLUMBUS

Ms. Michele Renfroe provided the following update.

- **Volume Report:**

We pumped a little under 69,000 gallons of fuel in June. Our total volume increased slightly year over year. We had a moderate increase in Avgas this year compared to last year. There was a moderate decrease in Contract fuel and a significant increase in Retail Jet fuel. The Airline uplifts had a significant increase due to diversions.

- **Revenue & Profit Report:**

Our preliminary profits for the month were over \$19,000.00. Compared to last year, our revenue increased moderately, and our preliminary profits show an increase. Our profit margin was up significantly for the month.

- **Justice Customer Update:**

We had 18 Justice flights in the month of June. They took a little under 12,000 gals of fuel compared to last year's 10,500 gallons. Classic Air Charter is still averaging 4 to 5 flights per week. Out of the 18 flights that arrived 8 received fuel. The overall number of flights decreased due to maintenance issues on several of their aircraft.

- **Hangars:**

I have started updating of all T-hangar leases with the new lease and pricing structure. At this time when the tenants come in to sign their new leases, I am making sure that we have a copy of the registration and insurance for the current year. I am also having a conversation with the tenants about what maintenance issue they might be having that we are unaware of so we have a better understanding of what needs to be added to the list I am getting together for Garry. I have had several calls from people that are interested in wanting to lease hangars over the last month, so I have updated the hangar waiting list to reflect new tenants that are interested in bringing their aircraft to Columbus. I also updated the portion of the waiting list to reflect aircraft that are under the new one-foot rule and needs to be moved to larger hangars. These

tenants will be moved to the right size hangar their aircraft needs to be stored in as they come available.

- **Self-Serve: ADDED**

Last month self-serve was brought forth to the commission by the GA Committee asking for Flightways to consider making the price closer to Pine Mountain and Eufaula. The commission asked for more information to make this decision which was fulfilled. I made a recommendation to the commission for us to try this on a 90-day trial period for the price to be in the proximity of Pine Mountain and Eufaula. Has the commission come to a decision on changing the self-serve price?

Comparative Airport List:-

July 18th 2019					
Airport ID	Name	FBO	Jet A +	100LL FS	100LL SS
FFC	Atlanta Regional Airport	Falcon Field	\$4.82	\$4.92	-
VPC	Cartersville Airport	Phoenix Air	\$4.40	\$5.50	-
DHN	Dothan Regional Airport	Aero-One Aviation	\$5.45	\$5.55	-
MDQ	Huntsville Executive	Executive Flight Center	\$4.81	\$5.30	-
HSV	Huntsville International	Signature	\$6.11	\$6.00	-
GVL	Lee Gilmer Memorial	Lanier/Champion	\$5.09	\$5.89	\$5.29
CHA	Lovell Field Airport	Wilson Air Center	\$6.11	\$6.29	\$5.35
MCN	Middle Georgia Regional	Lowe Aviation	\$4.71	\$5.24	\$5.09
ECP	NW Florida Beaches Intl	Sheltair	\$5.88	\$6.65	-
CSG	Columbus Airport	Flightways Columbus	\$5.40	\$5.85	\$4.96
		Average	\$5.26	\$5.70	\$5.24
PIM	Pine Mountain		3.89	4.5	4.2
EUF	Eufaula		4.3	4.8	4.6

Hangar Waiting List:

CSG Hangar Waiting List			
Updated 07/18/19			
CSG Tenant Priority Move			
Clint Perkins	6/1/2019	Twin	Cherokee 6XT
Richard Ramey	6/1/2019	Twin	Lance
CSG Tenants Hangar to Hangar Requested			
Richard Knapp	10/27/2016	Single	Velocity
Roland Aut	10/14/2017	Twin	Stearman
Skip Williams	4/15/2019	Single	182
AJ Jain	5/9/2019	Twin	Bonanza
Single Hangar Requested			
Steve Culpepper	2/27/2019	Single	Cherokee 180
Hiram Figueroa-Cruz	5/20/2019	Single	Cherokee 150
Brad Powell	6/3/2019	Single	Cessna 182
Daniel Johnson	6/4/2019	Single	Thorp T-18
Twin Hangar Requested			
Vincent Nicholias	6/17/2019	Twin	Diamond DA 40
Tony Villegas	7/8/2019	Twin	Cirrus SR22
Doug Everson	7/15/2019	Twin	Stinson/Sorrell
Customers Waiting To Purchase Aircraft			
Bill Buck	4/7/2016		
Paul Watson	4/11/2016		
Will Foley	10/10/2017		
Omar McCants	4/30/2018		
Reed Hovie	11/19/2018		
David Lewis	3/25/2019		

Ms. Renfroe asked the Commission if they have made a decision on the self-serve to be added?

Mr. Forsberg said the Commission is supportive of the recommendation.

Ms. McHale asked Ms. Clark if everyone has reviewed the information for the self-serve.

Ms. Clark stated yes.

Mr. Cook asked if Ms. Renfroe if anyone knows what that price will be?

Ms. Renfroe said she did not know at this time until she gets the update in the system. She believes it will be around \$4.35 at this point. Pine Mountain is about \$4.20 and Eufaula around \$4.60. Fuel prices changed yesterday.

Mr. Cook asked if anyone from GA Committee has any comments regarding to this matter?

Mr. Sikes stated that Pine Mountain is \$4.19 per gallon today.

Ms. Renfroe said then the fuel prices went down one cent yesterday.

Mr. Cook asked Mr. Sikes what he thinks about self-serve and lowering the cost as has been presented?

He asked the Commission to agree with Flightways on a trial for the reduction of the self-serve fuel on the ramp? It was approved and the GA Committee is satisfied with this decision. The question was brought up with regards to the pricing of the storage and office spaces in comparison with the space that is available outside the airport property. The concern in great disrepair is that the fuel is priced too high in comparison. The Commission and Flightways has agreed to look into it as well as Mr. Parker will look into the maintenance issues.

Mr. Cook thanked Mr. Sikes for bringing up the concerns of the GA Committee.

Mr. Cham Watkins asked the Commission to consider stretching from three months to six months because it will take folks time to see that Columbus pricing on fuel has dropped down.

Mr. Forsberg said he appreciated Mr. Watkins common request, I don't want you to think we are walking into this with hand over rug, to pull it back up from everybody. As with anything in business, we are walking into this with the plan to continue to do this and be beneficial with everybody. I hope you will support us approaching this, that we don't over commit, if we cannot manage this.

Mr. Watkins said his point of thinking of this, you may not be flying this area for four/five months but, once the word gets out to the people, I think the impact will be what everybody is looking for. That is the reason he suggested it, and he understands what Mr. Forsberg is saying.

Ms. Renfroe stated to add to what Mr. Watkins was saying, if we extend the time from three to the six months, we might get the Summer and Winter time range, so we might get some of that traffic if we extend to make this change.

Mr. Forsberg stated he appreciates Ms. Renfroe bringing this to the Commission. He sees this as it is under your leadership, how do you feel about Mr. Watkins request.

Ms. Renfroe is okay with his request because she feels this will give a better understanding and more of a guideline of how this will impact us going forward.

Mr. Sikes said Mr. Dan Dawson sent out information on social media, I believe we have a Cirrus gathering possibly coming here. People that come to that and have never been here before to this gathering of information they will look at that, see that Columbus has a nice airport, reasonable airport to fly into, extending that is important to draw other groups. There are so many assets here to draw groups here. The Aircraft enthusiast and owners, even though the self-serve will be on the side of the field close to Flights. Mr. Sikes agrees with Ms. Renfroe, to attract more people to the airport.

Ms. McHale stated good work as we will approve this fuel cost for six months.

Mr. Cook asked for confirmation that this will go for a six-month term.

Ms. McHale confirmed it will be for six months.

Ms. McHale thanked Ms. Clark and Ms. Renfroe for putting this information together and doing the research regarding the fuel charges.

MAINTENANCE

Mr. Garry Parker provided the following update.

- Hangar Refurbishment update: Our first month of this project has yielded productive results with more than 20 separate hangar lighting issues addressed. From bulb and ballast and switch replacements to energy saving LED fixture upgrades, our tenant hangars have received necessary lighting repairs and upgrades. The next phase of Hangar Refurbishments will address door repairs, track repairs, and new seals, followed by sheet metal replacement and roof repairs. These are all scheduled routine repairs and are separate from high priority/emergency repairs, which will be addressed separately on an as-needed basis. As discussed in the previous Commission meeting, the current work order listing can now be found on the CSG website under the Hangar Listing Tab.
- Work Orders: In the past month, the Maintenance Department has opened 43 work orders and closed 42, for a completion rate of 98%.
- On June 28th, Commissioner Don Cook and Airport Director, Ms. Amber Clark conducting the official ribbon-cutting and opening of our pet and Service Animal Relief Area; later that day during our monthly staff meeting, CSG employees participated in a naming contest for the Pet and Service Relief Area. The winning submission and official name for the area is Pet's Landing. Submissions were accepted by employees and the winner chosen by popular vote.

MARKETING

Ms. Sonya Overton provided the following update.

- Columbus Airport's 75th Anniversary is August 1, 2019. We will celebrate with a yearlong celebration with various community partners to include the City of Columbus, Greater Columbus Georgia Chamber of Commerce, Amazing Columbus, East Alabama Chamber of Commerce, WTVM, WRBL, iHeart Media, Davis Broadcasting, Link Media and OutFront media. Our celebration will also include community engagement partnerships with CSU, Fort Benning and various other non-profit organizations in the community to include American Cancer Society, United Way and STEAM.
- The 75th Anniversary kick-off party will be Wednesday, August 14, 2019 from 7p-9p with food, drinks, prizes and giveaways. Mayor Skip Henderson will be onsite to present the airport with a Proclamation to be presented to the Airport Commission.
- Our first anniversary promotion is a partnership with iHeart Media who has started teaser promos telling listeners to stay tune for their chance to win a trip from the Columbus Airport to the iHeart Radio Music Festival in Las Vegas, NV. The promos are being aired on all six radio stations: WVRK, WAGH, WGSY, WDAK, HOT 100 and WSTH. We will be giving away the trip live on the air at the kickoff party. All radio stations will be in attendance and the television networks will also be on site. There will be 30 qualifiers, 5 from each station and they must be present to win.
- We had a live taping of Business Break with WTVM's Maureen Akers and a taping of Chattahoochee Valley Weekend on Friday, July 12th. Former Commissioners Mr. Winfield Flanagan, Mr. Kerry Hand, Ms. Sherry Goodrum and current commissioner, Mr. Don Cook all volunteered their time to be a part of this historical event sharing their experiences with the Columbus Airport and what 75 years means to them. Ms. Clark is also featured on the video with the history of the airport and a sincere thank you to our community. The final edits will be sent to the commission before it airs August 14th.
- End of the FY surveys are circulating, collection time will be from July 1st through September 15, 2019. This is an extension of previous survey years in order to allow more

participants to respond. The surveys are available online via survey monkey and in hard copy at the FBO and at the Administrative office front desk.

- The 10th Anniversary of Flightways Columbus will be Saturday, August 17, 2019 from 11a-5p with vendors, static displays, food, prizes and giveaways. There will be a kid's zone with inflatables and carnival games. Various Community & Aviation partners will be on site to include River city Aero Club, EAA 677, ABWA and Dare. This event is open to the public and we will advertise with local media partners to promote the event.
- We attended the Columbus City Council meeting on July 9th and gave a presentation to the Council on the Columbus Airports Forward with Focus campaign, the Terminal Modernization project and to ask for their support of the airport and waive the city's building permit fees for the remodel as the hometown airport. We received positive feedback concerning the campaign, various suggestions concerning improvements and designs and ultimately received the approval to waive the permits.

PROPELLERS

Mr. Kiger provided the following update.

- Total sales for the month of June were just under \$7,400.00, a 2% increase from last year, with a total cost of goods sold of 40%.
- Compared to June of last year, alcoholic beverage sales decreased 20% and non-alcoholic beverages by 8%, however, food sales increased 3% and vending by 23%.
- For the Fiscal Year 2019 preliminary total, our sales were just over \$90,000.00, a 14% increase compared to Fiscal Year 2018's sales of just under \$78,000.00.
- Alcoholic beverage sales increased 12%, non-alcoholic beverage sales increased slightly, but remained approximately the same, food sales increased 29%, and vending sales increased 12%.
- Propeller's total loss for the year was just over \$50,000.00, a 9% increase from last year, due primarily to a rise in labor and employee benefit expenses. And, although we saw a slight increase in expenses, our loss was 15%, or \$8,700.00, under our budgeted loss.
- I would like to take a moment to thank our Director, Amber Clark, for her new leadership during the second half of this fiscal year, as well as all of our Commissioners, for allowing me to be a part of this wonderful team. As I have just completed my second year as the Columbus Airport's food service and restaurant manager, I look forward to the changes to come, and any challenges that are presented to me in the future. Thank you for your time, and if you have any questions, please feel free to ask.

PUBLIC SAFETY

Ms. Shaundra Goodwin provided the following update in Chief Andre' Parker's absence, he was at a conference this week.

Good morning! On July 12th we conducted an IED exercise during the early morning hours after our 0600 departure. Our very own Mr. Blake Fulford from Propellers played the starring roll as our suicide bomber who had a change of heart. The exercise was successful and served as a learning experience for our staff and local partners. Public Safety is excited to welcome Officer Jason Brimhall to our team. Officer Brimhall comes to us from Mexico Beach, FL. He holds Florida Police and Firefighter certifications. We are in the process of applying for GA equivalency for both certifications. Both ARFF vehicles have undergone annual checks and preventive maintenance. They are in full service and at the ready. As always, it's a pleasure to server our community and traveling public.

Ms. Clark reported this completes the monthly reports with the exception of Finance finishing the end of the year as of June 30, 2019.

OTHER MATERS

Ms. McHale opened the meeting to the floor at 10:06 A.M.

Mr. Sikes on behalf of the General Aviation Committee, thanked everyone for their recommendation on the reduced fuel price, and Mr. Parker for his initiated on the hangars. He stated things are happening quickly and the airport management is doing what they said they would do. One other concern is that many of the members of the GA Committee is the storage and office space prices. He would like to be looked at closure before the cost is set in stone from here to eternity. More than anything it was based off of condition of that space and the access of the space. One example was that a storage locker cost this much, such as a storage locker has a large door where you could move a lawn tractor in it. Where most of the doors here on the office spaces and storage spaces mostly have a three feet door on them.

Ms. McHale announced with no further business the meeting was adjourned to closed session to discuss personal matters at 10:11 A.M.

Motion to go into closed session by Mr. Don Cook was made: seconded by Mr. Thomas Forsberg and unanimously approved by the Commission. Ayes: 3 / No: 0

Motion to return to open session Mr. Thomas Forsberg was made: seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 3 / No: 0

Action was taken by the Commission on the items presented.

There being no further business the meeting was adjourned at 10:33 A.M.

APPROVED:

Mary Scarbrough, Secretary

Ms. Tana McHale, Vice Chairwoman