

COLUMBUS AIRPORT
Columbus, Georgia
AIRPORT RULES AND REGULATIONS

Section 500: Vehicle Operations

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The following pertains to the operation of motor vehicles on the Airport.

A. General

1. Subject to rules and regulations previously established herein, no person shall operate any motor vehicle on the aprons, taxiways, runways, or grassed areas in the AOA of the Airport except the following:
 - Persons using motor vehicles to service an aircraft.
 - Aircraft maintenance crews engaged in official duties.
 - Aircraft refueling vehicles based on the Airport and operated by qualified personnel.
 - Tenant vehicles employed specifically for use in servicing, towing an aircraft.
 - Airport Maintenance Personnel.
 - ARFF vehicles.
 - FAA Maintenance vehicles.
 - Any other vehicles specifically approved by the Commission.
2. The Commission has the authority to deny, restrict, or cancel the right of any motor vehicle driver from operating on the Airport. Such denial, restriction or cancellation shall not be unreasonable.
3. State and local traffic ordinances, rule or regulations apply to all motor vehicles operating on the Airport.
4. Privately owned vehicles may not be parked, serviced, repaired, or stored on Airport property unless authorized by the Commission. Storage of non-aeronautical vehicles in the AOA is expressly prohibited. Hangar tenants are permitted to temporarily park vehicles in their hangar or in designated parking areas as provided in Section B below.
5. No person shall be permitted to make repairs to any non-aeronautical vehicle on Airport property, except emergency repairs necessary to get the vehicle off the Airport. Washing of non-aeronautical vehicles is not permitted on Airport property without the approval of the Commission. However, airline, and rental car tenants may provide vehicle servicing and washing in accordance with their agreements with the Commission.
6. All motor vehicles and mobile equipment shall be operated in strict compliance with posted traffic signs and established policies. Such vehicles shall be operated under the safe control of their operators at all times.
7. As a part of a lease agreement with the Commission, the Commission may establish minimum liability insurance limits for tenant business vehicles and other privately owned vehicles that are allowed access to the Airport and AOA.
8. The Commission has the authority to establish conditions and regulations relating to use of all roads located on Commission property.
9. Any person driving through any perimeter gate at the Airport is required to ensure security measures established for such entry are followed to the letter.

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B. AOA Motor Vehicle/Equipment Operation

1. No person shall operate any motor equipment on the AOA except in a safe and reasonable manner and in conformance with all directional and instructional signs.
2. All AOA vehicle operators shall receive specialized training prior to driving on the AOA and be certified by the Commission to operate vehicles on the AOA. Prior to operating on the AOA, operators shall also receive a copy of the Columbus Airport Ground Vehicle Operations Manual as amended. The standards and rules of this Manual are incorporated in their entirety herein. All hangar tenants will receive training from Airport Administration upon entering into a hangar agreement with the Commission.
3. Before moving any motor vehicle on the AOA, the operator shall walk around the vehicle to ensure the path is clear of all aircraft, other vehicles, obstructions, or personnel. All refueling vehicle operators shall ensure all hoses, nozzles, ground wires, and ladders are properly stored before moving.
4. Any person backing on the aircraft aprons shall have a safety guide in full view to guide them.
5. No vehicles shall be operated on any runway or taxiway of the Airport without the express approval of the Commission. Persons receiving permission from the Commission shall be controlled by the ATCT.
6. Unless otherwise posted, **the speed limit on the AOA is 25 mph except on the parking aprons where the maximum speed limit is 15 mph. The exception to the maximum speed limit is emergency vehicles responding to an incident/accident.**
7. Motor vehicle operators shall give the right-of-way to all aircraft moving under power or tow and emergency response vehicles. All operators shall pass behind any moving aircraft.
8. Vehicles left unattended on the AOA shall have transmissions place in the Park position, with the emergency brake fully engage, and the motor off.
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10. All vehicles operating on the AOA and ramp areas shall carry appropriate lights and markings identifying them as authorized to be in those areas. Said lights and marking shall be in accordance with FAA Advisory Circulars and policy established by the Commission in the ASP or ACM.
11. Aircraft Storage: Tenant vehicle access
 - a. All tenants park their vehicles in their hangar when operating their aircraft.
 - b. All tenant visitors will park their vehicles in the aircraft owner's hangar to the greatest extent possible.
 - c. Additional vehicle parking in allowed in designated areas.
 - 1) Flightways parking lot
 - 2) East side storage area: Grassy areas in aircraft storage area at least 15 feet off the edge of any pavement.
 - 3) West side storage area: Grassy areas north and south of hangar bays, at least 15 feet of the edge of any pavement.

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- d. Designated parking areas are allowed to be used per the following schedule.
 - a. 72 hour or less parking. No action needed by vehicle owner.
 - b. Parking up to seven days: Hangar # or an airport-generated form clearly displayed on the dashboard.
 - c. Parking in AOA longer than seven days must be coordinated in advance with Airport Administration and display an approval notice on the vehicle's windshield.
- e. All areas will be monitored by Public Safety and violators are subject to removal without notice at the owners' expense.

C. Car Rental Companies

1. Any businesses conducting car rental activity on the Airport must have a written agreement with the Commission.
2. Airport rental car tenants are restricted to conducting all rentals and returns in the Rental Car Return Lot or other area(s) designated by the Commission. The conduct of car rental business on the front curb of the terminal is prohibited. The only exception to this rule would be in accommodating handicapped customers.
3. Airport rental car tenants are required to observe state and local laws regarding parking and use of driving lanes at the Airport. Tenants may not block crosswalks, driving lanes, or any entry or exit point with their vehicles.
4. Due to limits of space and in the interests of the traveling public, parking in the Rental Car Return Lot is limited to the designated spaces only. Vehicles found outside marked spaces will be subject to being ticketed and/or towed at the owner's expense. Said vehicles are also subject to parking fees to be assessed in accordance with the Rental Car Concession contract.
5. Off-site car rental companies are addressed below.
6. See Landside Usage below.

D. Courtesy Vehicles/ Off-site Car Rental Companies

1. Any person operating a courtesy vehicle at the Airport shall have properly executed agreement with the Commission.
2. This section applies to any courtesy vehicle operated by any person for any reason and off-site car rental companies providing shuttle service to their place of business.
3. Courtesy vehicles may only stop on the front curb to load and unload customers.
4. Courtesy vehicles shall stop only while in the process of loading and unloading customers with bona fide reservations. Upon request of an authorized representative of the Airport, the operator of any courtesy vehicle shall provide the name of a customer to be picked up or dropped off.
5. Courtesy vehicles shall be identified by the name and company logo clearly displayed on said vehicle.

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6. Operators of off-site car rental courtesy vehicles are prohibited from the solicitation of business in any manner upon the Airport. The operation of these courtesy vehicles shall be specifically limited to the pick up or drop off of pre-reserved customers.
7. Operators of courtesy vehicles shall remain with their vehicles at all times.
8. Company employees of businesses operating courtesy vehicles for off airport car rental companies may not enter the terminal building while in company uniform.
9. See Landside Usage below.

E. Commercial Vehicles/Taxi Cab

1. Any person operating a courtesy vehicle at the Airport shall have properly executed agreement with the Commission and display appropriate airport permits.
2. All commercial or for-hire vehicles operating at the Airport are required to meet State safety, inspection and insurance requirements. Each vehicle will display an approved Commission Commercial vehicle permit and pay all fees and charges associated with such permit.
3. Commercial vehicles found on property without approved permits will be directed to leave the property, and at the discretion of the Airport Commission can be ticketed or towed at the owner's expense.

F. Landside Usage

1. The landside is defined as all those areas outside the AOA but still within the designated Airport property line including the front curbs of the Commercial Passenger and General Aviation Terminals.
2. The front curb of the Commercial Passenger Terminal is reserved for the exclusive use of the air-traveling public. Parking on this curb is for the active loading and unloading of passengers only. All unattended vehicles are subject to ticketing and/or towing at the owner's expense.
3. The front curb of the General Aviation Terminal is reserved for the exclusive use of the air-traveling public and customers having business with the FBO. Unattended vehicles left longer than 15 minutes are subject to ticketing and/or towing at the owner's expense.
4. Parking around both Terminal Buildings are designated for specific use. No person may use any space other than for what it is marked without the expressed permission of the Commission.
5. No vehicle may park in a space designated for specific use (Permit Only, Police, Rental Car, etc.) without the express written permission of the Commission.
6. No person may park any vehicle within ten (10) feet of any perimeter fence or gate surrounding the Airport. Said vehicles will be subject to being ticketed and towed at the owner's expense.